

INSTRUCTIONS FOR PUBLICATION IN THE BULLETIN OF THE BOTANICAL SOCIETY OF ARGENTINA 2018

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1. PREPARATION OF MANUSCRIPTS

Manuscripts are accepted in Spanish, Portuguese or English. Place UPPERCASE, **bold** and *italics* where applicable, also *et al.* should be in italics. In all cases one space must be placed between words and a single "Enter" at the end of each paragraph. The following sequence of chapters is suggested:

Summary, Resumen, Introduction, Materials and Methods, Results, Discussion, Acknowledgements, References. These chapters will not be numbered. The proposed scheme can be varied but maintaining the order, depending on the subject.

The **Summary** and **Resumen** should contain a maximum of 200 words each and include a summary of the findings. If the work is written in Spanish or Portuguese, a Summary should also contain the title and in a work written in English a **Resumen** with title in Spanish should be included.

Up to seven **Key Words** and **Palabras clave**, respectively, should be included.

In the **Introduction** the purpose of the work and background of the topic will be explained.

In **Materials and Methods** references to the material studied, applied techniques, nomenclature used, color tables used, the abbreviations of herbaria, the execution of the figures, etc. will be included.

Results should incorporate the original data obtained during the course of the investigation.

When keys are included, they must be indented and dichotomic.

The **Discussion** will contain a comparative analysis of what was already known about the subject and the author observations, leaving at the end the condensed contribution of the author.

Tables should be written in Excel to fit the journal's size.

• **Titles**

The title should be short and informative, being necessary to suggest a short title for the head of the page. The title should be written in capital letters

and bold; if it includes the name of a specific or generic taxon, the higher taxonomic category to which it belongs should be added between brackets (except in Tracheophytes, the Division must appear), excluding any plant author names. If it a localized geographical region is mentioned, it should be added in brackets the country and, if necessary, the relevant political subdivision.

The name of the authors should be typed in capital letters, under the title.

Below and differentiated with numbers, the authors' places of work should be stated. Finally, indicate the author's email address for correspondence.

The title of each chapter should be written in capital letters and left aligned. If subtitles are needed, they will be placed along the left margin in italics.

● **Scientific names**

The Latin names designating genera, species, subspecies and varieties should be written in *italics*, except those in the description of a taxon, which should be written in **bold**. The names of families, orders, etc. will be written in normal font.

The genus should be complete when they begin a paragraph and abbreviated in the middle of a sentence.

● **Plant author names**

They should be written with the first letter capitalized. They will not be mentioned in the title or the figure legends. They will be included only the first time that the taxonomic categories are mentioned in the text or in the list of studied material.

To comply with the publication requirements for abbreviations of the names of authors of taxa follow (RR Brummitt & CE Powell, eds. 1992. *Authors of Plant Names*. Royal Botanic Gardens, Kew).

● **Material examined**

All material studied must be deposited in an herbarium included in the *Index Herbariorum*. Non taxonomic articles shall contain the full details of location, date of collection, collector and number, also indicating that the herbarium specimens are deposited.

In taxonomic articles, the following order of data references is recommended: country (in uppercase); province (Prov.); Department (Dpt.); locality or place; date; name and number of the collector; herbarium acronym (in parentheses) as suggested by the Index Herbariorum, as the following example:

ARGENTINA. *Prov. Tucumán: Dpto. Trancas, Tapia, 14-XI-1920, Venturi 1046 (BAA, LIL).*

If the number of specimens is high, it is advised to include only one per locality.

• Bibliography

The literature mentioned in the text should be written at the end of the work, in alphabetical order by author and chronologically when several works by the same author are cited. If there are several authors, only the surname of the first one precedes the name; in the remainder, in the opposite way. The names are written in capital letters. When the same author is mentioned several times, his/her full name should be repeated. Then, the year of publication (which will be followed by a, b, etc., when multiple works by the same author in the same year are cited). the title, the name of the journal that published (abbreviated according to *Botanico - Periodicum - Huntianum*) in italics.

Some examples:

ROIG, F. A., G. DEMARCO & C. WUILLOUD. 1980. El límite entre las provincias fitogeográficas del Monte y de la Patagonia en las llanuras altas de San Carlos, Mendoza. *Bol. Soc. Argent. Bot.* 19: 331-338.

RICHARDS, A. J. 1997. *Plant breeding systems*. 2nd ed. Chapman and Hall, London.

DONOGHUE, M. J. & J. A. DOYLE. 1989. Phylogenetic analysis of angiosperms and the relationships of Hamamelidae. In: CRANE, P. R. & S. BLACKMORE (eds.), *Evolution, systematics and fossil history of the Hamamelidae*, pp. 17-45. Clarendon Press, Oxford.

To cite online programs of free access:

R DEVELOPMENT CORE TEAM. 2009. R: A language and environment for statistical computing. R Foundation for Statistical Computing, Vienna, Austria. ISBN 3-900051-07-0, Disponible en: <http://www.R-project.org>.

We suggest checking journal abbreviations in the following web pages:

http://www.wsl.ch/dienstleistungen/publikationen/office/abk_EN?letter=A

http://kiki.huh.harvard.edu/databases/publication_index.htm

It is recommended to transform Roman numerals in Arabic in the numbering of volumes.

Citations or literature references in the text should be as follows:

Smith & Robinson (1994),

(Burkart, 1952, 1957a, b; Archangelsky & Petriella, 1971),

Poggio *et al.* (1993).

The literature accompanying Latin names of the species or genera will not be repeated in the **Bibliography** chapter, unless mentioned in a comment. The data will be arranged as follows: author, name of journal or book, volume number, colon, page (only the page where it is cited), year of publication.

• Type material

Its data will be placed after the bibliographic citation corresponding to each taxon, following the order indicated in Material studied. Homotypic names should be listed in chronological order in the same paragraph with the equivalent symbol (three bars), followed by the type; and heterotypic names should be listed in separate paragraphs, in chronological order, indicating the equality symbol (=) at the beginning. The category and the herbarium(s) in which they are deposited should then be indicated, and the specimens examined by the author after the herbarium acronym (e.g. W! o W 29867! o W 00033277! o W [foto!], etc., as appropriate).

If there is no collector number or even no collector to cite, it is necessary to cite, for example, "Krapovickas s.n." or "Without collector".

The name of the categories of standard materials may be indicated in Spanish (Holotype, Isotype, Isotypes, Lectotypes, etc.) or in Latin (Holotypus, Isotypus, Isotypi, Lectotypus, etc.). In the case of a designation of lectotype, neotype, epitype, this name must be accompanied by the phrase 'here designated' or 'hic designatus' (in accordance with the language used for the 'type') or equivalent phrase according to the International Nomenclature Code (ICN). **It should be noted that the absence of such a phrase, according to the regulations of the RCN, will invalidate the selection of the type.**

For example:

Gaya eligulata Krapov., Tressens et Fernández. *Bol. Soc. Argent. Bot.* 16: 97. 1974. Tipo: Brasil. Bahía, Joazeiro, Estação Experimental Manda-carú, 6-IV-1967, Krapovickas 12882 (*Holotipo* CTES!, *isotipo* F!).

Following the previous one with an invented case:

Tipo: Brasil. Bahía, Joazeiro, Estação Experimental Manda-carú, 6-IV-1967, Krapovickas 12882 (*Lectotipo* aquí designado CTES!).

Or, in the event that you have already been designated:

Tipo: Brasil. Bahía, Joazeiro, Estação Experimental Manda-carú, 6-IV-1967, Krapovickas 12882 (*Lectotipo* aquí designado CTES!).

When the type corresponds to an old species, it is recommended to transcribe between quotes the full citation in the original diagnosis in order to complete the data of the corresponding specimen.

• Illustrations

They should fit the width of a column (7.2 cm) or the box size (15 cm wide x 21.5 cm long), leaving, if possible, space for the legend.

The elements of the figures should be grouped together with a margin of 1 mm between them. Capital letters are used to characterize the elements of each figure. Lower case letters or abbreviations are used to indicate particular details of each element. The figures shall bear the corresponding scales. Photographs should have good focus and high contrast.

Each figure (1, 2, 3, etc.) must be attached as a complementary file as a separate file with all its elements. The files must be in TIFF format if they are maps, graphics or drawings, or in JPG format if they are photographs with 600 dpi resolution.

All illustrations should be numbered according to the order in which they are cited in the text. The quotations from the figures in the text should be adapted to these examples: (Fig. 3A, C) - (Fig. 3A-D) - (Figs. 3G; 4A).

Legends must follow this format:

Fig. 1. *Youngia japonica*. **A:** Plant. **B:** Chapter. **C:** Flower. **D:** Anther. **E:** Capitulum. Abbreviations: fi: fibres; r: radius; v: vessel. Scales = A: 2 mm; B-E: 1 mm.

In the digital edition of the Bulletin, color figures are free of charge. Authors must submit two versions:

- 1) the colour files (for the online pdf version) and
- 2) the same in grey scale (for printed version).

2. EDITORIAL REVIEW PROCEDURE AND POLICY

Manuscripts are reviewed by experienced specialists in each of the fields of plant biology. Special attention in the new contribution to botanical knowledge of the manuscript will be paid. Manuscripts, after being reviewed by two anonymous peer reviewers, are returned to the authors with their reviews and comments as well as editorial comments.

Final acceptance of the work depends on strict compliance with the requirements of the journal and that the authors provide answers to the comments of the reviewers. Accepted manuscripts are published in the order of receiving them. Authors are expected to respect the objectives and ethics of Argentina Botanical Society.

If material with copyright is reproduced it should be indicated that it has the appropriate permit, which must be submitted with the manuscript, being the sole responsibility of the authors. The Editorial Committee will explore whether there is plagiarism in case of doubt.

Authors are responsible for identify and indicate conflicts of interest that could be perceived as bias in their work, recognizing the financial support obtained.

If a work presents unpublished data belonging from other researchers, a formal note of these authors allowing its use has to be provided.

Corrections to proofs should be limited to typographical errors, avoiding introducing extensive changes to the original. In case they were needed, the extra charge caused by such modifications shall be paid by the author. The cost of color illustrations, if any, will be in charge of the author.

3. MANUSCRIPT SUBMISSION

Strict compliance with the instructions facilitate the assessment of papers submitted for publication. If they do not fall within these standards, they will

be returned before being considered by the Editorial Committee. The latest issue should be the first guide for authors.

All editorial process is done online, under the Open Journal System (OJS) system. The authors can submit their manuscripts through the web site: <http://revistas.unc.edu.ar/index.php/BSAB/0>